

## **Email Signature Instructions**

Add your fundraising page for the Turkey Trot to your email signature to let family, friends, and co-workers know that you're fundraising for the Celiac Disease Foundation and ask for their support.

## To add our Turkey Trot logo and your fundraising page to your email signature, please follow the steps below:

- Download the image "Turkey Trot Email Signature" from our resources page to your computer.
- Log into your email and go to Email Settings.
- Navigate to Email Signatures.
- With your cursor, click into the signature box where you want the image to be added. Select the "Insert Image" button and find your saved image.
- Put your cursor at the bottom of your email signature to where you want the image to be inserted.
- Click the "insert image" button and find your saved image.
- The image may need to be resized. To do this, right click on the image and resize to your liking.
- To link the signature to your fundraising page, highlight the whole image (it should be shaded in blue), and click the insert link button.
- Insert your Classy fundraising page link int the pop-up box.
- Save your new email signature and you're all set!

## Turkey Trot [INSERT TEAM NAME] for Celiac Disease Research

Get Involved here



Email: [INSERT YOUR EMAIL ADDRESS]

Phone Number: [INSERT YOUR PHONE NUMBER]

